

AGENDA
Human Services Committee
Wednesday, September 28, 2016 10:00 a.m.
LOCATION: 3019 County Complex Drive, Room 205

1. APPROVAL OF MINUTES – September 7, 2016
2. COUNTY ADMINISTRATOR
 - a. RESOLUTION: Reappointment of Marsha E. Foote – Director of Ontario County Youth Bureau
3. OFFICE FOR THE AGING
 - a. RESOLUTION: Approval Agreement: Office for the Aging and RTS-Ontario – 2016
 - b. Nutrition RFP Update
2. DEPARTMENT OF SOCIAL SERVICES
 - a. Informational: Deputy Commissioner positions (see attachments)

xc: John Marren, Chairman of the Board
Mary Krause, County Administrator
Brian Young, Deputy County Administrator
Eileen Tiberio, Commissioner of Social Services
Mary Gates, Director of Finance
Sarah Miller, Secretary

Agenda only (via e-mail)

Jeremy Marshall
Irene Coveny
Eileen Tiberio
Rochelle Gray
Robert Kramer
Marsha Foote
Deb Gierman
Karen DeMay

Agenda only per request (via e-mail)

Mike Hibbard (Finger Lakes Times)
Dave Shaw (Finger Lakes Times)

MINUTES
HUMAN SERVICES COMMITTEE
September 7, 2016

Committee Members: Pamela Helming, Chairperson, Tamara Hicks, Co-Chairperson, Greg Bendzlowicz, Daniel Marshall, Nathan VanBortel, Fred Willie

Present: Pam Helming, Tamara Hicks, Frederick Wille, Daniel Marshall, Nathan VanBortel, Mary Krause, Eileen Tiberio, Irene Coveny, Bob Kramer, Brian Young, Marsha Foote, Shelly Gray, Steve Healey (CSEA), Sarah Miller

Distribution: Committee members, All Department Heads, Board Chairman, Board Vice-Chairman, Clerk of the Board

Chair Helming called the meeting to order at 10:00 a.m.

Chair Helming deemed Supervisor Bendzlowicz necessarily absent.

Chair Helming called for approval of the 8/17/16 minutes. **Supervisor Hicks made a motion to approve the minutes, seconded by Supervisor Marshall and approved.**

OFFICE FOR THE AGING

Irene Coveny presented a resolution Authorization to Renew Contract with Penny Lane Printing – Office for the Aging 2016. **Supervisor Marshall made a motion to approve the contract, seconded by Supervisor VanBortel and approved.**

Ms. Coveny presented a resolution Amendment to Resolution No. 544-2016 Contract Amendment Office for the Aging and Experience Works. Ms. Coveny stated the amendment is to extend the contract to December 31, 2016 and termination of the contract on January 1, 2017. **Supervisor Hicks made a motion to approve the amendment, seconded by Supervisor VanBortel and approved.**

YOUTH BUREAU

Marsha Foote presented a resolution Authorization for Amended Agreements. Ms. Foote stated there are some remaining funds to be redistributed. **Supervisor VanBortel made a motion to approve the amendments, seconded by Supervisor Wille and approved.**

Ms. Foote presented a resolution Authorization to Enter Into Consultant Agreement with Geneva City School. **Supervisor Marshall made a motion to approve the resolution, seconded by Supervisor Hicks and approved.**

DEPARTMENT OF SOCIAL SERVICES

Eileen Tiberio presented a Resolution Calling on Congress for a Full Debate of the Ramifications of the Family First Prevention Services Act (HR5456). Mary Krause made some amendments to the resolution. **Supervisor Marshall made a motion to approve the amended resolution, seconded by Supervisor Hicks and approved.**

Eileen Tiberio provided an informational update on new regulations for hotel/motel inspections. Ms. Tiberio stated Ontario County has 12 hotels that will be required to have these inspections done every 6 months.

There being no further business to come before the committee, Supervisor VanBortel made a motion to adjourn the meeting, seconded by Supervisor Hicks. The meeting was adjourned at 10:25 a.m.

Respectfully submitted,

Sarah Miller, Secretary

REAPPOINTMENT OF MARSHA E. FOOTE
DIRECTOR OF ONTARIO COUNTY YOUTH BUREAU

WHEREAS, Ms. Marsha E. Foote's appointment as Director of Ontario County Youth Bureau is to expire on November 11, 2016; and

WHEREAS, The County Administrator has reviewed the performance of the Director of Ontario County Youth Bureau and recommends reappointment to the Human Services Committee; and

WHEREAS, The Human Services Committee supports the County Administrator's recommendation and recommends reappointment of Ms. Marsha E. Foote to the Board of Supervisors effective November 12, 2016 through November 11, 2018; now, therefore, be it

RESOLVED, That the Board of Supervisors hereby reappoints Ms. Marsha E. Foote to the position of Director of Ontario County Youth Bureau for a term of two years to commence November 12, 2016; and further

RESOLVED, That certified copies of this resolution be sent to the County Clerk, the County Finance Department, and Ms. Marsha E. Foote by the Clerk of this Board.

**APPROVAL AGREEMENT:
OFFICE FOR THE AGING AND RTS-ONTARIO - 2016**

WHEREAS, The Ontario County Office for the Aging currently operates the “Senior Van Service” which is funded by the New York State Office for the Aging to provide transportation to medical appointments and shopping for Ontario County residents age 60 or over who have no other means of transportation; and

WHEREAS, The Purchasing Department issued a RFP (Request for Proposals) and received proposals for transportation services for the elderly for the Office for the Aging, per tabulation sheets on file with the Clerk of the Board, RFP R16040; and

WHEREAS, The Ontario County Office for the Aging has determined that the most efficient and convenient way to provide transportation services to older adults is through a contract with RTS-Ontario, 2930 County Road 48, Canandaigua, NY 14424; and

WHEREAS, The Ontario County will pay RTS - Ontario the sum of \$50.00 per hour for group bus service and zone rates for demand response services (Dial-A-Ride) based on the Schedule A-Zone Map which is attached to the agreement on file with the Clerk of the Board; and

WHEREAS, The Human Services Committee has reviewed and approves this resolution; now, therefore, be it

RESOLVED, That this Board of Supervisors does hereby authorize entering into an agreement for the period of November 1, 2016 – December 31, 2017 with RTS-Ontario at a cost not to exceed \$40,000; and further

RESOLVED, That the County Administrator is hereby authorized and directed to sign said agreement on behalf of the County; and further

RESOLVED, That certified copies of this resolution be sent to RTS-Ontario and the NYS Office for the Aging.



Department of Social Services

Eileen Tiberio

Commissioner

Telephone: (585) 396-4015

Or 1-877-814-6907

Human Services Facility

3010 County Complex Drive

Canandaigua, New York 14424

Robert K. Kramer

Deputy Commissioner

Facsimile: (585) 396-4528

Date: September 20, 2016

From: Eileen Tiberio, Commissioner

To: Human Services Committee

Subject: Deputy Commissioner positions

I propose creating 2 new Deputy Commissioner positions for the Department of Social Services – one to oversee Workforce Development and Temporary Assistance and its related programs, and one to oversee the Services Unit. I also propose abolishing the Director of Workforce Development, the Director of Services, 1 Head Social Welfare Examiner position in Temporary Assistance and 1 Workforce Development Counselor.

The rationale behind this proposal is two-fold. First, the Director of Workforce Development position has been vacant for some months. The vast majority of the work done in Workforce Development is directly related to the County residents applying for or receiving Temporary Assistance or SNAP benefits. Now would be the logical time to consider a realignment of the two units. Having a single leader in charge would support consistent and appropriate messaging and service provision

Secondly, succession planning. The Department of Social Services accounts for 49.3% of the local cost of the County's budget and 20.6% of the County's fulltime staff. The Department routinely serves approximately 20,000 County residents each month. Disruptions in leadership could have a significant impact on the County as a whole. Although I have no immediate plans, I am currently eligible to retire. My overarching goal is to provide the Board of Supervisors with a small group of recognized, well-qualified internal candidates from which to choose when that time does come. If the Board chooses to hire from outside for my replacement, these three individuals would be able to run the Department seamlessly while the new Commissioner acclimates.

I would also suggest that these positions be classified as Non-Competitive. These changes will result in a net reduction in County cost for the Department.

Thank you for your consideration.