



ECONOMIC DEVELOPMENT CORPORATION

Tuesday, March 8, 2016

8:30 a.m.

ANNUAL MEETING

AGENDA ITEM	POTENTIAL OUTCOME	PERSON RESPONSIBLE
Call to Order	Introduce Supervisor Dan Marshall	Karen Parkhurst
New Business:		
Geneva Food Innovation Center	Inform Board	Matt Horn
Old Business:		
Modern Manufacturing Amendment request	Resolution to amend loan condition	Suzanne Vary/Michael Wojcik
New Scale Technologies loan	Resolution extending time to May 1	Michael Wojcik
Strategic Plan Update	Inform Board of status	Michael Manikowski
Annual Meeting:		
Amendment of 3/17/15 meeting Minutes	Resolution to amend	Suzanne Vary
Reappointment of Directors	Resolution to reappoint	Karen Springmeier
Slate of Officers	Resolution to accept Governance Committee recommendation	Karen Springmeier
Committee Assignments	Resolution to accept Governance Committee recommendation	Karen Springmeier
Changes to By-Laws	Resolution to accept proposed changes to By-Laws	Suzanne Vary
Changes to Policies & Procedures Manual	Resolution to accept proposed changes to Policies & Procedures Manual	Michael Wojcik
Board Survey	Resolution to accept report	Suzanne Vary
EDC Mission Statement and Measurement Report	Resolution to accept report	Michael Wojcik
Administration:		
Minutes of Feb. 9, 2016 meeting	Resolution to accept minutes	Karen Parkhurst
Billing Report	Resolution to accept report	Melissa Doyle
Invoices for payment	Resolution to pay invoices submitted	Michael Wojcik
Adjournment	Motion to adjourn	Karen Parkhurst

Next Regular Meeting is March 29, 2016

Quorum (confirmation required):	Members Excused:
Karen Parkhurst, Chair	Supervisor Robert Green, Jr.
Robert Sollenne, Vice Chair	
David Bunnell, Secretary	
Joseph Bridgeford	Guests:
Supervisor Fred Lightfoote	Matt Horn, City Manager, Geneva
Kevin Hill, Treasurer	Supervisor Dan Marshall, Town of South Bristol

Karen Springmeier	
Carla Sieling	
Walt Matyjas	
Staff:	Contract Staff:
Michael Manikowski, Executive Director	Jim Coniglio, Underberg & Kessler
Suzanne Vary, Staff	
Melissa Doyle, Staff	
Diane Foster, Staff	
Michael Wojcik, CFO	