



GOVERNMENTAL OPERATIONS & IMPROVED METHODS COMMITTEE

AGENDA

Municipal Building

Economic Development Conference Room

Tuesday, February 9, 2016 @ 4:00 p.m.

- **Adopt minutes of the January 19, 2015 meeting**

- **County Administrator Update** **Mary Krause**
- **Ontario County Legislative Agenda** **Mary Gates/Mary Krause**
- **GAP Elimination Adjustment** **Mary Gates**

- **Deputy County Administrator** **Mary Gates**
 - **“Resolution to Appoint Members to the Ontario County Compliance Committee”**
 - **Presentation of Regulatory Compliance Committee Annual Report for the Year 2015**

- **County Attorney** **Holly Adams**
 - **“Resolution Fixing Date and Notice for the Public Hearing on Local Law No. One (1) Intro”**

- **Real Property Tax** **Robin Johnson**
 - **“Resolution of Support of Assembly Bill 5133/Senate bill 1000-A an Act to Amend the Volunteer Firefighters’ Benefit Law” Referral**
 - **“Resolution of Approval Correction of Error-2016 County/Town Tax Roll”**

- **Resolution-Hand Carried** **Supervisor Vedora**

COMMITTEE INTERESTS

Future Agenda Items

Adjournment

For assistance w/agenda call:

Cte Chair-Greg Bendzlowicz

Cte Liaison-R. Johnson

(315) 521-0820

(585) 396-4382

Gregory.Bendzlowicz@co.ontario.ny.us

robin.johnson@co.ontario.ny.us



GOVERNMENTAL OPERATIONS & IMPROVED METHODS COMMITTEE

DRAFT MINUTES

Tuesday January 19, 2016

Committee Members

*Greg Bendzlowicz, Chair
Tammy Hicks
Margaret Hilton
Dominick Vedora
Mark Venuti
Fred Wille*

Others Present

Deputy County Administrator Mary Gates, Board of Supervisors Clerk Karen DeMay, Chief Information Officer Sean Barry, County Clerk Matthew Hoose, Director of Records and Archives Rosemary Switzer, Real Property Tax Director Robin Johnson, Real Property Tax Aide Tammy Jahna

Chairman Bendzlowicz called the meeting to order at 4:00 p.m. *Supervisor Venuti made a motion, seconded by Supervisor Hilton, to adopt the minutes of the December 8, 2015 meeting; motion carried.*

Board of Supervisors Clerk Karen DeMay presented a Resolution Authorization: One-Year Appointments. Clerk DeMay explained there were no major changes with the appointments.

Board of Supervisors Clerk Karen DeMay presented a Resolution Authorization: Two-Year Appointments. *Supervisor Hilton made a motion to approve the resolutions as a block, seconded by Supervisor Vedora. All in favor, motion carried.*

Director of Records and Archives Rosemary Switzer presented a Resolution Renewal of Microfilm Service Contract Biel's Information Technology Systems and Department of Records, Archives and Information Management Services. Director Switzer explained the pricing structure will stay the same as the current contract. The RAIMS budget has enough funds to cover the contract. *Supervisor Venuti made a motion, seconded by Supervisor Vedora to approve the "Renewal of Microfilm Service Contract Biel's Information Technology Systems and Department of Records, Archives and Information Management Services." All in favor, motion carried.*

Director of Records and Archives Rosemary Switzer presented a Resolution Approval of Submission of Local Government Records Management Improvement Funds Grant Proposal to New York State Archives. Director Switzer explained the resolution is asking for permission to submit a grant proposal to have historical records scanned. The grant is specifically for the digitization of County Court Records 1847-1965 and Sheriff's Criminal Records. 1872-1917. The grant will cover all expenses with no additional cost to the County. *Supervisor Hilton made a motion, seconded by Supervisor Venuti to approve the "Resolution Approval of Submission of Local Government Records Management Improvement Funds Grant Proposal to New York State Archives." All in favor, motion carried.*

County Clerk Matthew Hoose presented a Resolution County Clerk-Authorization of License Space-2016-2017. County Clerk Hoose explained that four Abstract/Title corporations currently license floor space located in the County Clerk's office and have expressed interest in continuing to license floor space throughout 2016 and 2017. The licenses will be renewed at the current cost of \$20.00 per square foot for unfurnished space. *Supervisor Vedora made a motion, seconded by Supervisor Venuti to approve the "Resolution County Clerk-Authorization of License Space-2016-2017." All in favor, motion carried.*

Real Property Tax Director Robin Johnson presented the Real Property Tax Services Agency 2015 Annual Report.

Chief Information Officer Sean Barry reported each Supervisor will be receiving a new iPad to replace the existing ones. The latest version iPads are now available and each Supervisor can pick them up at their convenience.

Deputy County Administrator Mary Gates reported that she will present a resolution to appoint representatives of the Compliance Committee at a future GO meeting.

County Clerk Matthew Hoose reported the standard New York State driver's license has been turned down for air travel due to NYS not being compliant with the Real ID Act of 2003. NYS has been given a two year extension to become compliant. Enhanced licenses are compliant.

Being no further business to come before the committee, *Supervisor Venuti, seconded by Supervisor Hilton made a motion to adjourn, motion carried. Meeting adjourned at 4:17p.m.*

Respectfully Submitted,
Tammy Jahna
Real Property Tax Services Aide

DRAFT

RESOLUTION NO.
RESOLUTION TO APPOINT MEMBERS TO THE
ONTARIO COUNTY COMPLIANCE COMMITTEE

WHEREAS, the Ontario County Compliance Plan states that the Governmental Operations and Improved Methods Committee recommends members to serve on the County's Compliance Committee; and

WHEREAS, in addition to the representative of the Committee named by the Committee Chairman to serve on the Compliance Committee, the Committee recommends the following appointments to the Board of Supervisors; now, therefore, be it

RESOLVED, That the Board of Supervisors hereby appoints the following persons to serve on the Ontario County Compliance Committee effective February 18, 2016 as recommended by the Governmental Operations and Improved Methods Committee; and further

Sean Barry, Chief Information Officer
Mary Beer, Director of Community Public Health
Mary Burnett, Manager of Audit and Financial Projects
Mary Gates, Deputy County Administrator and Compliance Officer
Julie Hoffman, Director of Employee Relations
Arthur James III, Assistant County Attorney
Diane Johnston, Director of Community Mental Health Services
Robert Kramer, Deputy Commissioner of Social Services
Denise Morley, Director of Human Resources
Emily Phillips, Human Resource Analyst
Lorrie Scarrott, Manager of Financial Operations
Dominic Vedora, GO Committee Representative

RESOLVED, That certified copies of this resolution be sent by the Clerk to the Board to each person named above.

FIXING DATE AND NOTICE FOR THE PUBLIC HEARING ON
LOCAL LAW NO. ONE (1) INTRO.

WHEREAS, There has been presented and introduced at a meeting of this Board held on February 18, 2016, a proposed local law entitled,

AMENDMENT TO LOCAL LAW 8 of 1999
“Superseding Public Officers Law Section 3 (1)
Residency of Certain Officers”;

now, therefore, be it

RESOLVED, That a public hearing shall be held on March 10, 2016, at 6:30PM in the Supervisors' Chambers, Ontario County Safety Training Facility, 2914 County Road 48, Canandaigua, NY; and be it further

RESOLVED, That at least five days' notice of such hearing shall be given by the Clerk of this Board by the due posting thereof upon the Supervisors' bulletin board at the Ontario County Courthouse, and by publishing such notice at least once in the official newspapers of the County.

RESOLUTION OF SUPPORT OF ASSEMBLY BILL 5133 / SENATE BILL 1000-A
AN ACT TO AMEND THE VOLUNTEER FIREFIGHTERS' BENEFIT LAW

WHEREAS, Section 8 of the Volunteer Firefighters' Benefit Law provides for disability benefits in the case of the total and permanent disability of a volunteer firefighter; and

WHEREAS, The State has enacted these benefits in recognition of the enormously important service that these volunteers provide to our communities; and

WHEREAS, The law does not currently provide for cost of living increases for such benefits; and

WHEREAS, Inflationary forces make it increasingly difficult to subsist on a fixed income; and

WHEREAS, Assemblyman Joseph Morelle and Senator Rich Funke have introduced bills A.5133 / S. 1000-A, an act to amend the Volunteer Firefighters' Benefit Law, which would provide for an annual cost of living increase for benefits to volunteer firefighters who became permanently and totally disabled due to a catastrophic injury sustained in the line of duty; and

WHEREAS, Victor, New York resident Michael Nicholson has requested support from the Ontario County Board of Supervisors for Assembly bill 5133 and Senate bill 1000-A to provide for a cost of living adjustment to benefits received by disabled volunteer firefighters in New York State; now, therefore be it

RESOLVED, That the Ontario County Board of Supervisors hereby expresses its support of this Act; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of this Board to Mr. Nicholson, 922 Fenwick Lane, Victor, New York 14564, Assemblyman Joseph Morelle, State Senator Rich Funke.

RESOLUTION OF APPROVAL
CORRECTION OF ERROR – 2016 COUNTY/TOWN TAX ROLL

WHEREAS, An application for corrected tax roll for the 2016 County/Town tax roll has been received by the Real Property Tax Director in accordance with RPTL §554, and

WHEREAS, The property owner is Annette G. (Zielinski) Briggs who resides at the property located at 1856 Quaker Meeting House Rd, Honeoye Falls, NY 14472, in the town of West Bloomfield. The tax map identification number is 50.02-1-63.100, and

WHEREAS, The Real Property Tax Director has completed an investigation pursuant to RPTL §554, and has filed a copy of the findings of that investigation, and

WHEREAS, The 2015-2016 school taxes have been paid in full, and were erroneously included on the list of unpaid taxes returned to the County Treasurer by the Honeoye Falls-Lima Central School District, and

WHEREAS, The Real Property Tax Director has recommended approval of the application for correction of error and the Governmental Operations & Improved Methods Committee concurs, now therefore be it

RESOLVED, That the report of findings has been reviewed by this Board, and further

RESOLVED, That the application for Correction of Error is approved, and further

RESOLVED, That the 2016 County/Town tax bill shall be corrected by subtracting the amount of the school relevy, (\$3,984.31), for a corrected amount of \$1,690.54, and further

RESOLVED, that copies of this resolution be sent to the Ontario County Treasurer, Ms. Annette G. (Zielinski) Briggs, Honeoye Falls-Lima Central School District, West Bloomfield Town Tax Collector, and the Ontario County Real Property Tax Director.