



INDUSTRIAL DEVELOPMENT AGENCY

Monday, January 25, 2016

5:00 p.m.

Meeting held at Cornell Agriculture & Food Technology Park (Tech Farm)
500 Technology Farm Dr, Geneva

AGENDA ITEM	POTENTIAL OUTCOME	PERSON RESPONSIBLE
Call to Order	Quorum Present?	Mike Davis
Introduction of guests		Mike Manikowski
Tour of Cornell Agriculture & Food Technology Park	Inform Board	John Johnson
Old Business:		
Tech Farm funding	Resolution to advance 2016 funding	John Johnson
FLRC lease renewal & PILOT Extension	Authorizing Resolution	Jim Coniglio
Strategic Plan Update	Inform Board of status	Mike Manikowski
UTEP focus group results	Inform Board of status	Mike Manikowski/Suzanne Vary
Airport Update	Inform Board of status	Jim Dolan
Approval of tenants at projects	Resolution approving tenants at projects & resolution authorizing Mike Manikowski to approve future tenants	Barry Carrigan/Jim Coniglio
Administration:		
Dec. 14 meeting minutes	Resolution to accept the minutes as written	Mike Davis
Annual Report estimate	Resolution to fund ½ the costs	John Mackowiak
Otago-Nixon Peabody consent Waiver	Resolution granting consent to waiver	Mike Manikowski
Review ABO's audit of website	Inform Board	Michael Wojcik
Ontario County Agriculture Appreciation Banquet	Resolution to sponsor event for \$250	Suzanne Vary
Report on changes to IDA regs From NYS	Inform Board of status	Staff
Invoices for payment	Resolution to pay invoices presented	Michael Wojcik
Camoin Associates contract	Resolution to renew contract	Michael Wojcik
Acknowledgment of Fiduciary Duties & Responsibilities and Disclosure Conflict of Interest	Sign required annual documents	Diane Foster
Adjournment	Resolution to adjourn	Mike Davis

Next Regular Meeting is Monday, February 22, 2016

<u>Quorum (confirmation required):</u>	<u>Members Excused:</u>
Mike Davis, Chairman	Dave Reh
Andy Molodetz, Vice Chairman	
Laura Pedersen, Secretary	
Lew Zulick, Treasurer	<u>Guests:</u>
Kelly Mittiga	Matt Horn, Geneva City Manager
Jeff Gallahan	John Johnson, Tech Farm

	Susan Brown, Cornell Ag Experiment Station
Non-Members Present:	Contract Staff:
Mike Manikowski, Executive Director	Jim Coniglio, Underberg & Kessler
Suzanne Vary, Staff	Barry Carrigan, Nixon Peabody
Michael Wojcik, CFO	Jim Dolan, McFarland Johnson
Melissa Doyle, Staff	John Hicks, McFarland Johnson
Diane Foster, Staff	John Mackowiak, Dixon Schwabl