



**ECONOMIC DEVELOPMENT CORPORATION**

Tuesday, January 12, 2015

8:30 a.m.

AGENDA ITEM	POTENTIAL OUTCOME	PERSON RESPONSIBLE
<b>Call to Order</b>		Karen Parkhurst
<b>Old Business:</b>		
e2e update	Inform Board of status	Joe Dickson
Workforce Development funding Request	Resolution to fund Workforce Development	Brian Young
Rochester Computer Recycling & Recovery	Ratify electronic vote to allow new debt & remove personal guarantee	Michael Wojcik
<b>Administration:</b>		
Fiduciary Duties, Conflict of Interest, & Mileage forms	Sign required annual documents	Diane Foster
Minutes	Motion to approve 12/15/15 minutes	Karen Parkhurst
Healthcare sponsorship	Motion to sponsor event	Suzanne Vary
Invoices for payment	Resolution to pay invoices submitted	Michael Wojcik
Preliminary Financial Statements	Review Preliminary Statements	Michael Wojcik
Billing Report	Inform Board of loans status	Melissa Doyle
<b>Adjournment</b>	Motion to adjourn	Karen Parkhurst

**Next Regular Meeting is January 26, 2016**

<b><u>Quorum (confirmation required):</u></b>	<b><u>Members Excused:</u></b>
Karen Parkhurst, Chair	Karen Springmeier
Robert Sollenne, Vice Chair	Carla Sieling
David Bunnell, Secretary	
Kevin Hill, Treasurer	<b><u>Guests:</u></b>
Joseph Bridgeford	Mary Gates, Deputy County Administrator
Walt Matyjas	Brian Young, Workforce Development
Supervisor Fred Lightfoote	Joe Dickson, e2e Materials
Supervisor Robert Green, Jr.	
<b><u>Staff:</u></b>	<b><u>Contract Staff:</u></b>
Michael Manikowski, Executive Director	Jim Coniglio, Underberg & Kessler
Suzanne Vary, Staff	
Melissa Doyle, Staff	
Diane Foster, Staff	
Michael Wojcik, CFO	